



Permit Number: \_\_\_\_\_

## City of Carmel - Fence Permit Application

Department of Community Service

Building and Code Services

One Civic Square, Carmel IN 46032

Phone: 317-571-2444

### Property Owner Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Contractor Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Fence Location and Type:

Property Location: \_\_\_\_\_

Interior Lot \_\_\_\_ Corner Lot \_\_\_\_ Residential \_\_\_\_ Commercial \_\_\_\_ Construction \_\_\_\_

### Fence Height and Material to be used:

Material:  Wood  Vinyl  other \_\_\_\_\_

Height: \_\_\_\_\_

### Application Submittal Requirements

\_\_\_\_ A completed Application form

\_\_\_\_ A site plan showing the location of the fence

\_\_\_\_ A signed and notarized Waiver of Liability (when placing fence in easement)

\_\_\_\_ \$28.00 Waiver of Liability recording fee (if applicable)

\_\_\_\_ \$52.00 Application Fee (fee exempt if replacing old fence with new)

Submit to Carmel Building and Code Services, attn: [ajohnson@carmel.in.gov](mailto:ajohnson@carmel.in.gov)

# City of Carmel - Fence Permit Application

page 2

The undersigned affirms that the information included in this Application is correct and acknowledges a final inspection is required and does hereby authorize City Staff permission to make site inspections as may be necessary. Further, if the Application is approved, the undersigned will comply with all the requirements of the City of Carmel Unified Development Ordinance and certifies that the measures proposed to mitigate adverse impact will be completed in a timely fashion. The contractor/property owner is responsible for properly locating the property lines; locating pins or surveying property. Also, the contractor/property owner is responsible for contacting Indiana811 to locate underground utilities, and for scheduling the required final inspection.

**Please contact the Building and Code Services office at 317-571-2444 to schedule your final inspection. If an inspection is not called in after completion, a late fee of \$696.00 may be applied.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant

### OFFICE USE ONLY:

Tax Parcel Number: \_\_\_\_\_

Zoning District \_\_\_\_\_ Overlay Zone \_\_\_\_\_

Notes \_\_\_\_\_  
\_\_\_\_\_

Fence: Approved \_\_\_\_\_ Denied \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
City of Carmel