CITY OF CARMEL, INDIANA - DIVISION OF BUILDING AND CODE SERVICES

TEMPORARY USE EXTENSION REQUEST

APPLICANT/ COMPANY INFORMATION (PLEASE PRINT OR TYPE)

APPLICANT NAME: _____ PHONE #: ( ) _____

COMPANY/BUILDER NAME: _____ FAX #: ( ) _____

ADDRESS OF COMPANY/BUILDER: _____
ADDRESS CITY STATE ZIP CODE

PROPERTY OWNER NAME & ADDRESS:

_____

*Should a violation (signage or general use) arise during the operation of this temporary use, the applicant (who must be an individual) will be the individual contacted by the City of Carmel to resolve the violation.

TEMPORARY USE PERMIT TYPE (ONLY ONE PERMIT EXTENSION REQUEST PER FORM)

☐ MODEL HOME/TEMPORARY SALES OFFICE §25.08, 25.16

THIS PERMIT TYPE MAY BE EXTENDED FOR INCREMENTS OF SIX (6) MONTHS, BUT MAY NOT EXCEED THIRTY-SIX (36) MONTHS TOTAL FOR A TEMPORARY USE.

MODEL HOME/TEMPORARY SALES OFFICE PERMIT NUMBER: _____

☐ TEMPORARY CONSTRUCTION/SALES FACILITY §25.08

THIS PERMIT TYPE MAY BE EXTENDED FOR INCREMENTS (AT THE DEPARTMENT'S DISCRETION) OF UP TO EIGHTEEN (18) MONTHS, BUT SHALL EXPIRE THIRTY (30) DAYS AFTER THE ISSUANCE OF THE PROJECT'S CERTIFICATE OF OCCUPANCY. (NO EXTENSION FEE)

TEMPORARY CONSTRUCTION/SALES FACILITY PERMIT NUMBER: _____

NEW MODEL HOME BUILDING PERMIT NUMBER: _____

☐ SPECIAL EVENT §25.23

SPECIAL EVENT PERMITS MAY BE EXTENDED FOR AN ADDITIONAL 5-DAYS.

SPECIAL EVENT PERMIT NUMBER: _____

CERTIFICATION AND NOTICE OF INTENT TO COMPLY

I hereby certify that I have the authority to make the foregoing application, that the application and plans filed with the application are correct, and that the operation and conduct of the temporary use will conform to the regulations of the Carmel Zoning Ordinance. FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS PERMIT MAY RESULT IN A CITATION AND ADDITIONAL FEES. INITIAL_____

_____ Signature of Applicant (REQUIRED)

_____ Signature of Builder/Company Representative (REQUIRED)

OFFICE USE ONLY (DO NOT WRITE IN)

EXTENSION REQUEST REVIEWED BY: _____ DATE REVIEWED: ____/____/____

COMMENTS:

EXTENSION FEE: _____

THIS TEMPORARY USE PERMIT WAS EXTENDED ON _____ /_____ /_____
AND IS VALID FOR _____ MONTHS, UNTIL _____ /_____ /_____.