CITY OF CARMEL / CLAY TOWNSHIP **Permit #** _____

TEMPORARY USE APPLICATION-FIREWORKS SALES

APPLICANT/ OWNER INFORMATION:	COMPANY NAME:	PHONE:	FAX:	
	APPLICANT NAME:			
	ADDRESS OF APPLICANT:			
	PROPERTY OWNER NAME:	PHONE:		
	PROPERTY OWNER ADDRESS:			
TEMPORARY USE INFORMATION:	NAME OF BUSINESS/ORGANIZATION			
	ADDRESS OF TEMPORARY USE:			
	DATES OF PROPOSED USE	HOURS OF OPERATION:		

WILL THE STRUCTURE BE USED FOR THE SALE OF MORE THAN 500 LBS OF FIREWORKS?	YES	NO
DOES THE STRUCTURE ALREADY HAVE A SPRINKLER SYSTEM INSTALLED?	YES	NO
HAS THIS STRUCTURE PREVIOUSLY BEEN USED FOR THE SALE OF FIREWORKS?	YES	NO

CERTIFICATION AND NOTICE OF INTENT TO COMPLY

I hereby certify that I have the authority to make the foregoing application, that the application and plans filed with the application are correct, and that the operation and conduct of the temporary use will conform to the regulations of the Carmel Zoning Ordinance. Failure to comply with the terms and conditions of this permit may result in a citation and additional fees. FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS PERMIT MAY RESULT IN A CITATION AND ADDITIONAL FEES.

Signature of Applicant/Agent of Builder (REQUIRED) Signature of Property Owner (REQUIRED)

REQUIRED INSPECTIONS:
ELECTRICAL (B&CE) SITE (PLANNING) FIRE DEPARTMENT
TO SCHEDULE ELECTRICAL & SITE INSPECTIONS, PLEASE CALL (317)-571-2444
TO SCHEDULE FIRE DEPARTMENT INSPECTIONS, PLEASE CALL (317)-571-2600

INTERNAL OFFICE USE ONLY

SALES FORCE #:_____

PARCEL #:_____

ZONING:_____

APPLICATION REVIEWED BY:_____

SPECIAL EVENT FEE: _____ **$148.50**

USE PERMIT FEE: _____ **$297.00**

SITE INSPECTION FEE: _____ **$ 111.00**

SIGN PERMIT FEE: _____ **$ 88.50**

TOTAL FEES DUE: **$**_____

TEMPORARY USE
REGULATIONS AND CHECKLIST

REGULATIONS:

- TEMPORARY SIGNAGE: A temporary sign permit is required which allows for ONE sign, maximum of thirty-two (32) square feet in size and six (6) feet in height. Must not obstruct Vision Clearance. Two (2) copies of sign information depicting size and copy of signage must be submitted with this application. Sign Permits must be applied for concurrently with this temporary use permit. Temporary Use Permit requires approval prior to receiving temporary sign permit approval (Carmel Zoning Ordinance §25.07.03-06)

  The display of temporary signs in violation of the Carmel Zoning Ordinance may result in a Complaint and Summons to appear in Carmel City Court where applicable fines may be assessed.

  INITIAL _____

CHECKLIST FOR APPLICATION:

1. ☐ TEMPORARY USE APPLICATION: Two (2) copies of completed application are required.
2. ☐ SITE PLAN: Two (2) copies are required which shows the following information:
   a. Adjacent public road right-of-way
   b. Location of temporary business; show set back from the public right-of-way, minimum of 25'.
   c. Show number of on-site parking spaces, site circulation, and entrance drive.
   d. Show distance from all existing buildings and property boundaries.
   e. Location of any easements within 50' of any structure.
   f. Show any exterior lighting relative to temporary business.
   g. Location map
   h. Submit Covenant that addresses the professionalism of the operation (which would include, but is not limited to appearance, up-keep, maintenance, etc. and if any of the covenanted issues are violated, the permit may be revoked at the discretion of the Director).
   i. Show where any signage will be located on site plan. Two (2) copies of sign information depicting size and copy of signage must be submitted with this application. (Note temporary sign regulations).
3. ☐ FIREWORKS: If temporary use application is for the sale or display of fireworks the following is additionally required per §25.25 :
   a. Two (2) copies of scaled building floor plan illustrating at minimum the location of sprinklers and exits;
   b. Two (2) copies of permit from Indiana State Fire Marshall and
   c. Two (2) copies of Proof of Insurance
4. ☐ TEMPORARY SIGN APPLICATION
   a. Copy of sign elevation (either picture or diagram) depicting sign dimensions.
   b. Site plan must indicate the sign location.

REVIEW & APPROVALS:

The following Departments will review and approve all temporary use permit packages and may require inspections: Building & Code Enforcement, Planning and Zoning, and the Carmel Fire Department.

FEES:

Temporary use permit fee is $297.00. Temporary Sign permit is $88.50. Site Inspection fee is $111.00. Special Event fee is $148.50.

TO: CITY OF CARMEL, DIVISION OF BUILDING & CODE SERVICES
CITY OF CARMEL, FIRE DEPARTMENT

FROM: _____ APPLICANT/OWNER (CIRCLE ONE)

_____ NAME OF BUSINESS

_____ ADDRESS OF ACTIVITY

DATE: _____

SUBJECT: SALE AND/OR STORAGE OF 1.4 G (CLASS C)* FIREWORKS

Any structure that is used for the storage and/or sale of 500 pounds or more (including wrapping and packaging) of 1.4 G (Class C) fireworks is an H-3 occupancy under the 2003 Indiana Building Code (sec 307.5) and 2003 Indiana Fire Code (sec 202). A sprinkler system shall be required for an H-3 occupancy and the design shall not be less than that required for an occupancy hazard classification of Extra Hazard 2.
(IBC sec 903.2.4.1, IFC sec 903.2.4.1).

*1.4 G (Class C) Fireworks include everything from sparklers and ground spinners to bottle rockets, roman candles and firecrackers.

An application and plans for the sprinkler system must be submitted to the Indiana State Department of Fire and Building Services, Plan Review Division and a Construction Design Release must be received before any sprinkler system can be installed.

The City of Carmel, Division of Building and Code Enforcement will not issue a Certificate of Occupancy permit until all Indiana State Department of Fire and Building Services releases have been obtained and a final inspection has been made by the Carmel Fire Department for occupancy.

As indicated by my notarized signature below, I have been informed of (or am aware of) the applicable Indiana Building Code and Indiana Fire Code requirements for the storage and/or sale of 1.4 G (Class C) fireworks within Class 1 structures.

_____ _____
Signature of Authorized Agent Print Name

_____ _____
Company Name Phone Number

_____
Address City, State Zip

_____ _____
Signature of Notary Public Notary Name Printed

Date: _____

County: _____

My Commission Expires: _____