

Instructions for Submitting District Plans for Carmel

The procedures for submitting district plans for the Common Council of the City of Carmel, Indiana is set forth in this Public Plan Submission Kit. For your plan to be accepted for consideration these procedures must be strictly followed.

This kit contains the following items supplied on written or digital media:

1. Summary forms for submission of district plans.
2. A map of the City showing current precinct boundaries.
3. A map of the existing City district plan boundaries.
4. A map showing the areas affected by the Special Census of 2016.
5. A table of existing precincts and corresponding population statistics.
6. A copy of the 2018 Redistricting Guidelines for City Redistricting.
7. A read only disc containing .pdf files of items 1-6 above.

Plans must be submitted in writing (note instructions below concerning provided forms) to the City Clerk-Treasurer's office during regular business hours no later than noon on October 5, 2018. Plans submitted after this time will not be considered by the Council.

Criteria for Submitted Plans

Plans must meet the following criteria in order to be considered by the Council. For more detailed discussion concerning these requirements refer to the "2018 Redistricting Guidelines by the Carmel City Council" document.

1. Districts must be composed of contiguous territory.
2. Districts must be reasonably compact.
3. Districts must be composed (as nearly as possible) of equal population based on 2010 Federal decennial census data as updated by the partial Federal special census conducted on August 25, 2016 for portions of the City.
4. Districts should conform to existing precinct boundary lines (except as allowed by the Guidelines).
5. Districts should not intentionally dilute the voting strength of any language or racial minority group.

Census Data

Census data is available on the website of the United States Census Bureau at www.census.gov. Please note that the census data contained on the enclosed materials may differ somewhat from the 2010 census data, as updated by the 2016 partial special census, due to recent annexations.

Submission of Plans

Plans submitted for review must be complete plans for the entire City which provide six districts meeting the above criteria. All geographic territory in the City must be included. Plans must be

submitted to the office of the Clerk-Treasurer, Third Floor, One Civic Square, Carmel, IN 46032 no later than noon on October 5, 2018. Plans submitted should include the following items:

1. Detailed Description. The plan should be described by listing the precincts or portions of precincts (described by census block) assigned to each district. The plan may use the provided form to enter the district assignments, or precinct assignments may be entered on a spreadsheet by the submitter.
2. Summary Sheet. The summary sheet enclosed in the Public Plan Submission Kit must be completed, dated and signed by the submitter.