

DAILY UPDATE – Monday, April 6, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- Brookshire was open for the weekend to play and for food and beverage carry out services.
- All in office employees will be tested as of today, and one work from home later in the week. No results have been returned at this point.
- Almost zero interaction with the public has been achieved at this point. Any interactions with the public have been done at distances of over 50 feet and in the open air.
- We continue to keep the buildings closed to the public.

Community Relations and Economic Development

- Field calls from citizens, businesses and media regarding COVID-19 and questions about Executive Orders (daily). Two calls today regarding essential business questions.
- Field media request from Fox 59/CBS 4: Interview regarding Blood Drive on Tuesday April 7, 2020.
- Work to obtain CARMEL/CDP 2020 Grants for Roundabout Study (conference call took place).
- Press Release sent: City of Carmel coordinates COVID-19 testing at assisted living, nursing homes
- Letter from mayor to nursing homes created and emailed with CM's help
- Discuss summer 2020 music events: scheduling, booking musicians and contracts with booking company (virtual meeting took place).
- Feed the Frontlines update: Working to get finances in order. Finalized funding today. \$5,000 from General Fund donated to Rotary as seed funding. Restaurants to order food and hopefully start meal service week of 4-6-2020. Determining need for volunteers.
- Carmel Cares update: "Color the City with Kindness" April 3-9, 2020. Virtual activities for citizens promoting community fun and connection online (FB post 8am on 4-3-2020). Watch Party planned for 4-3-2020 evening: 2019 Fireworks Video. Plan to reach out to Carmel Clay Library to ask if they want to implement "Sunday Stories" on Carmel Cares page. Followers: 1182, Group Members: 1086 as of 5pm 4-3-2020.
- Work to finalize Carmel Cares Promo video.

- Work on Virtual MMOM event. Test run scheduled for April 6th, 2020 prior to "Live" Event.
- Pulled Google Analytics reports to keep track of traffic on our website. March 18th showed a large increase of visits to the website-specifically visits to the Executive Order page. Visitor's spend over 5 minutes on the Executive Order page on March 18. Carmel Cares page- people spend over 3 minutes on page.
- Video shoot for safe bike activities during COVID-19 with Spokes the Mascot.
- Budget preparation and invoices on track (daily).
- Other Administrative duties on track (daily). - ICS helped load program to allow claims approved stamping/approval process
- ATI show reached 3,381 within 48 hours
- Coordinated video of mayor for Monday
- Found and posted with disclaimer, a homemade mask making video

Department of Community Services

- 16 building inspections scheduled today.
- Last week's totals 3-30-20 thru 4-3-20 are as follows:
- 95 Inspections were performed
- 74 Building Plan Reviews in ProjectDox (including re-reviews)
- 22 building permits were issued
- 27 New Plans taken in via ProjectDox
- 5 fence permits were issued
- The front office received 65 phone calls, mostly permit related
- Of Note:
- Inspection staff worked out an arrangement with one sick homeowner who advised the inspector to stay out of the house due to C19. The owner has agreed to let City conduct inspection at a later date.
- There were 2 calls asking if the City continues to do inspections despite the stay home order. They were concerned their project will be shut down due to C19.
- Meeting notice was made for Plan Commission Commercial Committee meeting for Tuesday April 7 at 6:00 PM. Notice was also made for a Plan Commission Executive Committee meeting on Tuesday April 7 at 5:30 PM.

Engineering

- The Engineering Department finished the week with a total of 74 General inspections, 4 storm water site inspections, 23 new drainage concerns and 15 new right of way permits.
- Plan review continues to move forward in averagely roughly one larger review set of comments put out on a daily basis with other minor reviews taking place at the same time.
- We have roughly 20 projects in the review pipeline currently.

- We are also starting to see an uptick in consent to encroach permits as homeowners are beginning to plan for future improvements.

Fire Department

- Our response numbers are increasing slightly and we are monitoring the data for trends.
- For the most part, social distancing and Carmel's "Stay Healthy at Home" campaign seems to be working.
- CFD and our community have made some large purchases in order to keep our personnel safe. New EMS pants will be issued to all firefighters on shift and serve as another layer of protection while on EMS runs.
- On Friday evening April 3rd, CFD was welcomed by the Staff and E.R. Staff at St. Vincent Hospital 86th St. and the Women's Hospital. CFD has 3 engines, the ladder truck, BC, 2 Ambulances and the EMS Officer vehicle in a parade circling the buildings. It was a wonderful showing of support. Check out the video.
<https://www.facebook.com/savannah.minchin/videos/2948140565208819/>
- Here are some kids videos our PIO's have put together to help with the social distancing. Kids can't come to the fire house for tours, so we are taking the tours to them:
 - <https://youtu.be/-lybV9WLe04>
 - <https://youtu.be/gnir0GmzbLo>
 - <https://youtu.be/7YjqFbIOfjU>
 - <https://youtu.be/rr35Ky52ftc>

Information & Technology (ICS)

- GIS group has been working on restaurant updates, trail updates, system maintenance duties, and continued work on existing projects.
- Network & Comm's group replaced and worked on some City cameras, public meetings integration with Council system, fiber ring project, mobile connectivity, and continued work on existing projects.
- Systems group has been working on internal system upgrades, continuing to setup new hardware, working with user's issues, continuing work on cloud based services, and continued work on existing projects.

Legal Department

- No update

Human Resources

- No update

Office of the Controller

- The Controller's Office is creating a FEMA reimbursement spreadsheet so that departments can track their Category B Emergency Protective Measures expenditures.

Parks Department

- The Monon Greenway remains open, expect for the center section between Main Street and Gradle Drive, which is closed
- Closely monitoring traffic on the north and south segments of the Monon Greenway that remain open.
- Peak use on Friday was from 3:00-6:00 pm and Saturday and Sunday from 2:15-5:15 pm.
- Residents are encouraged to consider using the trail during non-peak times, consider visiting the trails within our parks as an alternative, and to always maintain physical distancing.
- Parks remain open, with the exception of playgrounds and restrooms.
- Parks and Natural Resources division continuing installation of additional fencing at playgrounds to further prevent use.
- The Monon Community Center, Central Park Dog Park, Central Park Skate Park remain closed until further notice.
- Several kids were found inside the skate park on 4/4/2020. Maintenance staff have been reminded to call police if they find anyone using a closed amenity.
- All CCPR programs and volunteer activities have been canceled through Memorial Day (5/25/2020).
- The online program guide has been updated to reflect the most current cancellations and adjustments due to Covid-19.
- Continuing to prepare and post virtual programs for #CarmelCares initiative in coordination with City, Carmel Clay Schools, and other local entities.

Police Department

- Officers responded to eight welfare check calls and five mental or emotional health related calls since the previous update. Five people met criteria for immediate detention and were transported to an appropriate mental health facility for evaluation.

- Officers responded to several noise complaints over the weekend. The complaints occurred between 10:30 p.m. and 12:30 a.m. and were primarily related to loud music.
- Officers investigated several complaints regarding physical distancing concerns. There were not any citations issued or arrests made.
- The Police Department would like to remind everyone that Governor Holcomb's Executive Order 20-04 prohibits dining by in-person patrons and in-dining services at restaurants and bars and encompasses all portions of the premises, including not only interior areas but also patios, areas of outside seating and parking lots.
- Officers are proactively conducting directed patrols and security checks of public places and businesses.

Street Department

- Today the Street Dept. crews are doing the following:
 - Patching
 - Prepping and sweeping Reflecting Pool
 - Picking up trash around town
 - Daily Claims
 - Watering flowers and sod
- Daily Zoom call with all managers
- Friday the Street Dept. did:
 - 73 Line Locates
 - 10 Phone Calls
 - 2 My Carmel apps request for service
- Processed Daily Claims to pay vendors

Utilities

- The weekend was quiet with nothing unusual to report.
- Water production for both Saturday and Sunday was about 500,000 gallons more than the same dates last year.
- We will be out this week maintaining and flushing off fire hydrants. This is part of our annual maintenance and is a task that can be done with one individual per hydrant.