

DAILY UPDATE – Tuesday, April 7, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- Warm and sunny weather is bringing out a good number of golfers. We continue to keep the building closed, with only employees entering.
- Tee times remain at 15 minutes to keep golfers space appropriately.
- Continual monitoring of people on the course and practice areas is ongoing.
- Most are adhering to physical distancing, with a few needed reminders.
- Brookshire held a blood drive with Versiti today and it was very busy.

Community Relations and Economic Development

- Feed the Frontlines Update: Drafted Media Release. Working on information to add carmel.in.gov website.
- Fielded calls, email and social media message from two Senior Living Facilities RE: COVID-19 Testing.
- Conference call with Hamilton County Economic Development Corporations Board: Emergency Finance Discussion.
- Create DAZ and COVID-19 Video bullet points.
- Teams Meeting RE: Hotel Carmichael marketing video. Scheduled next virtual meeting for continued planning.
- Video with Mayor and OMNI for COVID-19 update and for German American Institute DAZ
- Carmel Cares update: Followers: 1,465 Group Members: 1,911 (as of 4-7-2020 9:00am).
- Test run with City of Carmel staff and Merchants for April 11th MMOM Virtual Event completed today.
- Drafted Media Release for MMOM Virtual Event.
- Worked on Ad for Holocaust Ceremony.
- Rewriting & added new vendor info for the EV charger white paper.
- Researched what other cities are doing to engage their constituents to get out and ride safely (ie virtual competitions, closing streets, etc).
- Reviewed and drafted changes for city website pertaining to bicycles and EV's.
- Field calls from citizens, businesses and media regarding COVID-19 and questions about Executive Orders (daily).
- Budget preparation on track: Claims input

Department of Community Services

- Today in DOCS there are 9 building inspections scheduled. Two inspectors are on PTO (spring break)
- Staff and I have been working with ICS to arrange for a Zoom meeting of Carmel Plan Commission's Commercial Committee. The 6 PM meeting is to discuss the Brookshire Village Shoppes ADLS Amendment.
- The meeting of the Plan Commission will be conducted remotely on its regularly scheduled date of 4/21.
- Staff is working to finalize a make-up date for the 3/23 BZA meeting for Monday or Tuesday of next week.
- Planning staff has been facilitating the approval process for a handful of commercial projects, including:
 - KinderCare on Michigan Rd
 - Tom Wood Collision Center ADLS
 - Hamilton West Retail building ADLS
 - Zotec Parking Garage ADLS Amendment
 - North End Secondary Plat

Engineering

- The Department is healthy and we are currently working through some staff members taking pre COVID planned PTO although everyone is remaining at home.
- On Monday, we provided 24 inspections
- Six new right of way permits were also initiated.
- Finished processing some of the traffic data we have collected at a few of the major intersections within the City as we study annual differences.
- North Range Line Road is closed as part of the Lowes Way Phase 2 project led by the County. This is a 45-day closure to finish the roundabout construction.
- The intersection of 96th and Haverstick will be closing on Wednesday April 8th for the roundabout construction and completion of 96th Street between Haverstick and Haver Way.

Fire Department

- FD run information for Monday April 6th.
 - Total runs: 12
 - Fire calls: 6
 - EMS: 6 (2 difficulty breathing and 0 sick person)
- On 4/6 the totals were lower than average. We are averaging approximately 17.5 runs per day (over the last three weeks).
- We will continue to monitor trends throughout the duration of Covid-19. Our total EMS calls for service have remained fairly consistence over the last three

weeks. There is a trend of a very slight increase, but nothing to exceed our capacity to provide services to our community.

- Our firefighters are trying to reuse PPE if possible. The goal is to conserve supplies without compromising Personal Safety! These totals are not reflective of PPE reused. Only new inventory pulled from stock.

Information & Technology (ICS)

- GIS group has been working on restaurant updates, trail updates, water meter updates, and continued work on existing projects.
- Network & Comm's group began the setup of new PD Officer equipment, worked on some City cameras, public meetings integration with Council system, and continued work on existing projects.
- Systems group has been working on digital signatures project, continued work on insurance app', continuing to setup new hardware, working with user's issues, continuing work on cloud based services, and continued work on existing projects.

Legal Department

- Addressed CFD Pension Board and City Court issues, researched several issues involving COVID-19 and otherwise
- Reviewed several record requests and signed record request responses
- Reviewed a waiver for the Carmel Firefighter for a Day program
- Reviewed a contract, drafted many legal documents.
- Reviewed a draft ordinance and attended special Council meeting
- Reviewed environmental and Christkindlemarkt issues
- Provided advice to Mayor and City Directors and staff, and made/responded to calls/e-mails.

Human Resources

- No update

Office of the Controller

- The Controller's Office is in the process of completing a Request for Public Assistance Application (RPA) for FEMA Grant Reimbursement.

Parks Department

- The Monon Greenway remains open, expect for the center section between Main Street and Gradle Drive, which is closed
- Closely monitoring traffic on the north and south segments of the Monon Greenway that remain open.
- Peak use on Monday was from 2-6:45 pm. Residents are encouraged to consider using the trail during non-peak times, consider visiting the trails within our parks as an alternative, and to always maintain social distancing.
- Witnessed notable increase of usage on the closed center section from 9:30-10 am south of Main Street and 12:15-1 pm near City Center Drive. (Not sure if there was construction occurring that may have impacted the counts.)
- Parks remain open, with the exception of playgrounds and restrooms.
- Parks and Natural Resources division continuing installation of additional fencing at playgrounds to further prevent use.
- The Monon Community Center, Central Park Dog Park, Central Park Skate Park remain closed until further notice.
- All CCPR programs and volunteer activities have been canceled through Memorial Day (5/25/2020).
- The online program guide has been updated to reflect the most current cancellations and adjustments due to Covid-19.
- Continuing to prepare and post virtual programs for #CarmelCares initiative in coordination with City, Carmel Clay Schools, and other local entities.

Police Department

- CPD conducted approximately 192 Security Check/Directed Patrols including schools and parks, closed businesses, retail centers, and vacation checks.
- We had fewer calls about social distancing. More people were outside due to the nice weather, but they maintained appropriate distancing.
- Took a report of a stolen vehicle and thefts from vehicles in the area of Spring Violet Place.
- Responded to three mental/emotional welfare checks. Two of those checks resulted in immediate health detentions.
- Please remember that restaurants are open and are restricted to carry-out or delivery only. Outdoor seating and parking lots are not appropriate areas to eat the food purchased for carry-out.

Street Department

- Today's tasks:
 - Patching
 - Sweeping
 - Prepping and sweeping Reflecting Pool

- Picking up trash around town
- Working on Service Request
- Daily Claims
- Watering sod at Carter Green
- Daily Zoom call with all managers
- Yesterday:
 - 75 Line Locates
 - 14 Phone Calls
 - 5 My Carmel apps request for service
 - 5 new Service Request
 - 5 service request closed
 - 7 New Work Orders
 - 6 Work Orders closed
- Processed Daily Claims to pay vendors

Utilities

- We continue to be busy with new construction and performing as much maintenance as possible while maintaining physical separation. As of this morning Utility employees have not reported any new illness and overall people are hanging in there.
- Water production continues to remain up 2 to 3 % from the same time period last year.
- Issued reminder that trash separately billed bulk item and landscape waste pick up suspension has been extended to match the governors order until April 20th.
- But the usual free extra 20 bags each week during April & May is still a go and underway.
- If yours were missed, call Republic Services at 317-917-7300. If that is not successful, please call Carmel Utilities at 317-571-2442.