

DAILY UPDATE – Wednesday, April 8, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- The golf course was busy yesterday with over 60 rounds of golf.
- We also were able to completely fill the schedule of Versiti for blood donations in the parking lot. A great turnout in a time of need.
- We have had all at work employees tested at this point, and have one positive result. This person will be working from home until cleared by medical personnel.

Community Relations and Economic Development

- Feed the Frontlines Update: Worked to obtain more funds from General Fund to start providing meals to frontline workers ASAP. Begin more fundraising ASAP.
- Edit information on initiative for carmel.in.gov website.
- Fielded call from many media representatives for interviews.
- Carmel Cares update: FB Page Followers: 1,482. Likes: 1,353. #CarmelCares Group Members: 1,942.
- Virtual meeting with Carmel Cares Team (Schools, City, etc.)—Creating planned post schedule.
- Discussed Read to Feed program with Liz Hamilton. Nancy will help recruit readers and Melanie will help coordinate with Carmel Cares initiative. Liz will work directly with Maggie Figge regarding funding.
- Weekly phone call with Hamilton County PR
- Worked with DOCS to share news on how to watch plan commission committee meeting
- Continued work on Meet Me on Main virtual planning with merchants and press release.
- CMYC will be donating Bike Carmel tips to food pantries.
- CYAP is partnering with Young Life to provide art kits to families in need during COVID-19.
- Posted video number one update from 4-6-2020
- Cancelled all May Bike Carmel events. Will share that news and remove from city community calendars
- Finalized Daily Reports and sent for uploading to website
- Work on Hamilton County Community Guide Ad.

Department of Community Services

- Today in DOCS there are 12 building inspections scheduled.
- Yesterday the Dad's Club 'Wodock Fields' baseball complex was demolished, to make way for the new Carmel Elementary School
- Focusing on Code Enforcement, over the past week the remote operations has resulted in:
 - 29 new cases.
 - 41 re-inspections
 - Closed out 4 cases
- Code staff continues to work with CFD, CPD, Utilities and Engineering on a variety of day to day issues, including properties at/near 96th and Michigan and seeing improvement efforts at Coptic Church. They continue to work on call backs and email responses to citizens.
- Code staff and contractors have deployed PPE and instructed in proper use with assistance of videos from Chief Barlow
- At Plan Commission's first "Remote meeting" last evening, the Brookshire Village Shops ADLS Amendment was approved.
- The BZA has scheduled the March 23 make-up meeting, to occur remotely on Monday April 13. Both the regular meeting and hearing officer meeting will be conducted over Zoom.

Engineering

- The Engineering Department continues to remain healthy and working at a steady pace. We received negative COVID tests on several employees.
- On Monday, we performed 28 inspections ranging from general project inspections, storm water, BMP and Post construction BMP inspections.
- 7 new right of way permits were issued.

Fire Department

- CFD run information for Tuesday April 7th.
 - Total runs: 18
 - Fire calls: 9
 - EMS: 9 (2 difficulty breathing and 2 sick person)
- On 4/7 the totals were average. We are averaging approximately 17.5 runs per day (over the last three weeks).
- We will continue to monitor trends throughout the duration of Covid-19. Our total EMS calls for service have remained fairly consistence over the last three weeks. There is a trend of a very slight increase, but nothing to exceed our capacity to provide services to our community.

Information & Technology (ICS)

- The GIS group has been working on restaurant updates, trail updates, water meter updates, Parks app', and continued work on existing projects.
- The Network & Comm's group has been working on tornado siren inspection, wiring for Legal office, CFD Knox boxes, worked on some City cameras, public meetings integration with Council system, and continued work on existing projects.
- The Systems group has been working on digital signatures project, systems infrastructure, ticketing system, continued work on insurance app', continuing to setup new hardware, working with user's issues, continuing work on cloud based services, and continued work on existing projects.

Legal Department

- Performed tort claim research
- Reviewed 5G issues
- Reviewed several record requests, reviewed and signed record request responses
- Reviewed contracts, researched surety bond signature requirements, addressed various utility issues
- Performed pension board and door-to-door solicitation research
- Made and answered phone calls/e-mails, advised Mayor and Directors.

Human Resources

- We are continuing to facilitate the coronavirus testing of City employees. Many employees in quarantine have already been released to return to work.
- We completed the orientation of 14 new firefighters this week. For the first time this process was done remotely.
- Other functions of the HR department are continuing as normal, with staff working remotely.

Office of the Controller

- The Controller's Office is preparing internal control forms for the State Board of Accounts.

Parks Department

- No updates.

Police Department

- CPD conducted 199 school, park, business checks and had an officer dedicated to Monon bicycle patrol.
- Officers spoke to several groups in neighborhoods that were congregating in common areas. Everyone complied with our requests to disperse.
- Officers responded to Carmel Clay Schools athletic fields to disperse people holding impromptu practices and playing games. All CCS properties are closed, including athletic fields.
- Officers dealt with one mental/emotional call which resulted in an immediate detention.

Street Department

- No updates.

Utilities

- We received 5 negative test results back so far which is good news. No new cases of illness to report
- The Home place project is moving along nicely with several streets completed. Residents for the most part have been very good to deal with, with a few commenting that they are eager to be off their well because they want treated water for hand washing and cleaning due to COVID-19.
- Water production remains up over the same time period last year.
- We continue to get calls from Engineers/Developers about new development. Overall, these calls have slowed some, but it seems that it is more due to adjusting to everyone working from home.