

DAILY UPDATE – Monday, April 13, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- No update today.

Community Relations and Economic Development

- Finalized and caught up with editing and posting Daily Reports
- Worked on obtaining video of COVID-19 testing for CBS News
- Continued coordinating feed the front lines and replied to Media
- Continued working on read to feed and have about 50 people willing to read to raise money for the summer meals program
- Continued reviewing items for Holocaust ceremony
- Completed first virtual Meet Me on Main. Recap below:
- We had 15 different segments including a plug for Carmel Cares with over 260 views. The Bubs segment was well received with over 436 views. The Evan Lurie Gallery with Susan Brewer had the most shares and views (12 shares and 1.9K views).

Department of Community Services

- Monday evening is the makeup meeting for the Board of Zoning Appeal's March 23 meeting.
- There are seven petitions to be heard by the Hearing Officer, which begins at 4:15.
- The full BZA meets at 6 p.m. with one item on the Docket.
- Permit and Construction activity from last week 4/6 thru 4/10:
- 75 Inspections conducted
- 26 Residential building permits issued
- Commercial building permit was issued
- 17 New Projects to projectdox
- Fence permits issued
- 5 Sign permits issued

Engineering

- The Engineering Department finished the week off strong with 19 inspections and 6 Right of Way permits for the day.
- Over the following week the Department performed a total of 105 inspections and responded to 15 new service requests and 30 right of way permits.
- We are still working though drainage concerns that have come in over the last several weeks that require additional follow up and assistance from the Street Department.
- We continue to keep processing private development reviews and individual lot reviews as they come in.
- All department personnel that have been tested have come back negative and the remainder of the department will be tested over the next week.

Fire Department

- Run numbers show a slight upward trend from 1-2.5 for breathing problems and 1 to about 2 for sick people. Both over a 6-week period.
- Total EMS runs are trending down over that period as well which means that proportionally our percentage of sick people and breathing problems is rising over that 6-week period. Although there is a trend of a slight increase, this trend should NOT exceed our capacity to provide services to our community.

Information & Technology (ICS)

- No reports of sickness at this time
- The GIS group has been working on restaurant updates, trail updates, web app' training, and continued work on existing projects.
- The Network & Comm's group has been working on bulk email delivery system, storage upgrades, public safety communications, camera upgrades, public meetings integration with Council system, and continued work on existing projects.
- The Systems group has been working on digital signatures project, ticketing system, continued work on insurance app', continuing to setup new hardware, working with user's issues, and continued work on existing projects.

Legal Department

- Our Department addressed case discovery matters, reviewed tort claims and settlement offers
- Conducted research and drafted research memoranda on numerous issues
- Reviewed and revised easement agreements, reviewed and signed record request responses, drafted and reviewed contracts

- Drafted ordinances and resolutions, advised Mayor and Directors on several issues, and made/responded to emails and calls. Doug

Human Resources

- All HR employees are healthy.
- We continue to do new employee orientations (remotely)—there are two new employees starting today.
- Testing of first responders continues, as well as employees who haven't yet been tested and family members. Those will continue through Wednesday, when we will start again with employees who have public contact.

Office of the Controller

- The Controller's Office is working with the IDHS regarding the submission of RPAs for several City departments. The deadline for submission has been extended until May 30, 2020 due to a backlog of applications.

Parks Department

- No update

Police Department

- Officers completed two immediate detentions related to mental or emotional health situations.
- CPD received some calls regarding complaints related to physical distancing. No citations were issued or arrests made.
- Some of the physical distancing calls were related to people gathering at Carmel Clay Schools facilities. CPD would like to remind citizens that all Carmel Clay Schools facilities are closed, including playgrounds, basketball courts, tennis courts, tracks and fields.
- Officers continued to patrol the Monon Greenway.
- Officers patrolled the Carmel Farmers Market.
- Officers conducted more than 444 directed patrols and security checks.

Street Department

- The Street Dept. has new hours for now which are Monday-Saturday 7 a.m. – 7:30 p.m.

- Today the Street Dept. crews are doing the following:
- Patching
- Starting to fill the reflecting pool
- Working on Signs and Street Light work orders
- City Center/3rd Ave plantings
- Dig up and repair storm pipe issues
- Trash and debris pick up around downtown
- Water all new installed sod
- Water flowers
- Daily Claims
- Daily Zoom call with all managers
- Yesterday the Street Dept. did:
- 56 Line Locates
- 13 Phone Calls
- 1 My Carmel App request
- 8 new Service Request
- 6 service request closed
- 15 New Work Orders
- 4 Work Orders closed
- Processed Daily Claims to pay vendors

Utilities

- Other than repairing a valve at 96th and Michigan Road we had a quiet weekend in the Utility Department.
- We received five more negative test results back for COVID-19, which is good news. We should have test results back on everyone in the Utility
- Water production remained up 2% over the same time period last year. The wastewater plant expansion is underway, and the Home Place project is progressing on-schedule.