

MEMORANDUM

TO: Common Council Members

FROM: Timothy Hannon, Council Representative At-Large

RE: April 20, 2020 Council Meeting Agenda Add-On Item

DATE: April 16, 2020

Dear Council Members,

I would appreciate your approval to add Resolution 04-20-20-02 to next week's Council agenda.

This resolution is in order to help reduce the spread of the COVID-19 virus, to follow the CDC's guidance and *strongly urge* all employers in Essential Businesses and Operations to require the employees and independent contractors working on their behalf to wear a Face Covering at all times while they are working six feet or less from any member of the public.

I would appreciate your consideration in adding this item to the Council agenda.

Sincerely,

Tim Hannon