

DAILY UPDATE – Monday, April 20, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- No update today.

Community Relations and Economic Development

- Call with Dubbie Buckler re Carmel Film and Music Festival
- Website review with Granicus
- Tourism/Hotel video research and outline
- Printed and prepped final claims
- Delivered claims to City Hall
- E-mails & phone correspondence re: ad reservation confirmation, invoices & payment, laptop equipment and PO
- Ad direction and coordination for upcoming Current & Carmel Monthly ads
- Worked on media release about COVID-19 testing
- Started working on new business plan for end of COVID measures
- Helped with arranging seeds distribution at Farmers Market
- Finalizing All Things Carmel transition from 4CDC to Promote Carmel
- Launched online sales of Carmel Cares t-shirts at allthingscarmel.com
- Compiled headlines to share on website.

Department of Community Services

- Today in DOCS there are 12 building inspections scheduled - 10 residential, and 2 commercial.
- Last week's totals in DOCS were:
 - Six (6) variance applications filed;
 - Three (3) commercial ILP's filed;
 - Eight (8) new fence permits filed;
 - 62 inspections were made;
 - One (1) secondary plat filed;
 - Twenty-two (22) residential ILP's filed;
 - Three (3) sign permits filed;
 - One (1) temporary use application filed;
- Tomorrow is 'virtual' meeting 1 of 2 of the Plan Commission. There are two Plan Commission meetings scheduled for this week; 4/21 and 4/23.

- The Plan Commission agendas have been divided into Residential projects and Commercial projects; both meetings will be live-streamed and televised on Carmel's public access channel. The regular meeting agendas were divided to better track with the Commission's committee schedule which is also divided into two meetings - Residential Committee 5/5/20 and Commercial Committee 5/7/20 – which will allow both to be live-streamed and televised, while Covid19 makes it unsafe to allow public meetings and gatherings.

Engineering

- The Engineering Department remains healthy and received an additional negative COVID test over the weekend.
- On Friday there were 19 general inspections, 1 post construction, 1 storm water and 1 BMP inspection completed for a weekly total of 103 inspections.
- The storm water permit for the demolition of the buildings surrounding the Fire Buffs was also issued along with plan review comments from multiple private development projects.
- The closure of Guilford and Main has been pushed back from beginning on April 20th to April 27th so the contractor can more efficiently schedule their construction. The closure of Carmel Drive and Pennsylvania Street is still scheduled for April 27th as well.

Fire Department

- No update today.

Information & Technology (ICS)

- The ICS Dep't has 14 FTE and 2 PTE
 - 7 FTE employees are working from home
 - 2 PTE employees are working from vehicles
 - No reports of sickness at this time
- The GIS group has been working on water meter updates, addressing updates, system's work, and continued work on existing projects.
- The Network & Comm's group has been working on Council meeting remote access, fiber conduit work, public safety communications, and continued work on existing projects.
- The Systems group has been working on the ticketing system, continued work on debugging insurance app', continuing to setup new hardware, working with user's issues, and continued work on existing projects.

Legal Department

- No update today.

Human Resources

- After, three weeks of mass employee testing ...
 - To date, we have run 1,125 tests.
 - We have had twelve (12) employees test positive. Five (5) of them have since tested negative two times and are back to work (four (4) of them just this weekend).
 - Three (3) employees tested positive in the first week, five (5) in the second week and four (4) in the past week.
 - We have tested 105 family members; three (3) have tested positive (all family members of employees who tested positive).

Office of the Controller

- The Controller's Office is notifying City departments that the audit for fiscal year end 2019 has begun.

Parks Department

- The Monon Greenway remains open, expect for the center section between Main Street and Gradle Drive, which is closed.
- Closely monitoring traffic on the north and south segments of the Monon Greenway that remain open.
- The warmer weather this weekend saw an increase in traffic, with just under 2,000 users recorded on Saturday at both the north and south trailheads and approximately 1,600 at each on Sunday. Peak use on both days was between 2:00 pm and 5:15pm.
- There were 377 users recorded on Sunday at City Center on the closed section of the Monon Greenway. Usage occurred largely between 2:15 pm and 4:30 pm, with the largest spike at 4:00 pm.
- Residents are encouraged to avoid use of the Monon Greenway when busy, consider visiting the trails within our parks as an alternative, and to always maintain physical distancing.
- Parks remain open, with the exception of playgrounds and restrooms.
- The Monon Community Center, Central Park Dog Park, Central Park Skate Park remain closed until further notice.
- All CCPR programs and volunteer activities have been canceled through Memorial Day (5/25/2020).
- The online program guide has been updated to reflect the most current cancellations and adjustments due to Covid-19.
- Continuing to prepare and post virtual programs for #CarmelCares initiative in coordination with City, Carmel Clay Schools, and other local entities.

- Furlough of 471 CCPR employees was effective on 4/17/2020. Only employees necessary to maintain parks, perform critical business functions, and plan for resumption of services remain on payroll.

Police Department

- April 20, 2020 Carmel Police Department Update
- Over the weekend, CPD conducted 746 school, park, business checks.
- Officers spoke to several groups that were congregating in common areas. Everyone complied with our requests to disperse.
- Officers noticed an increase in people being outside due to the nicer weather.
- Officers dealt with one mental/emotional call which resulted in an immediate detention.

Street Department

- So far, minus the one positive test, all crews have tested negative.
- Today the Street Dept. crews are doing the following:
 - Sub surface pipe repairs and camera pipes with potential problems
 - Cleaning filters on fountain's and inspecting for issues
 - Watering Sod & Flowers adding fertilizer
 - Finish Dirt work on pipe repairs
 - Fixing street lights on 1st Ave N.W.
 - Trash and debris pick up around downtown
 - Daily Claims
 - Daily Zoom call with all managers
- Yesterday the Street Dept. did:
 - 82 Line Locates
 - 7 Phone Calls
 - 11 service requests closed
 - 4 New Work Orders
 - 23 Work Orders closed
 - Processed Daily Claims to pay vendors

Utilities

- No update today.