

DAILY UPDATE – Friday, April 24, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- Brookshire continues to try to plan projects around opening.
- Aerification, which was planned for later in May, is being done next week so it does not affect play as drastically.
- Good news from the federal government is that UV rays, heat and humidity all have drastic effects on Covid 19. As an outside recreation, and with summer coming, hopefully more research can be done to prove this.

Community Relations and Economic Development

- Media Inquiries/Responses:
 - Kaiser Health News (Washington DC)
 - Worked with national media request for information
 - Answered media questions from the Current, IndyStar, FOX 59
- Releases:
 - Holding - Release for CFD sharing best practices – awaiting final edits to letter and attachments
 - Sent - CFD to distribute free hand sanitizer and information on COVID-19 safety at Meijer on Friday
 - Drafting - Feed the Frontlines contributions and participating restaurants update
 - Sent - Carmel Gala Sponsors Support Carmel Youth Assistance Program Amid Event Cancellation
 - Drafting - Reconnecting Carmel Task Force – awaiting final confirmation from team members – scheduling meeting for early next week – fine-tuning draft document to share with task force prior to first video conf call
- Carmel Cares:
 - #CarmelCares Group Members: 2,340; Carmel Cares FB Page Followers: 1,764. Likes: 1,570.
 - Posts reached 11.9K people and had 2.4K engagements this week.
 - Planning for Carmel Cares Week E and S
- Feed the Frontlines:
 - Restaurant schedule booked through May 1st
 - Continue efforts as normal.
- CMYC:
 - Continued application reviews

- Job opportunity call
- Ads and Marketing:
 - Working with Current on sponsorship idea
 - Finalized Current ads
 - Finalized Carmel Monthly ad
 - Finalized design and ordered face masks and pocket-sized hand sanitizer
- Events:
 - Finalized Holocaust Ceremony virtual event
 - Meet Me on Main Virtual Experience Video: Virtual Meeting
 - Veteran's Day event planning
 - Roundabout Ride planning
 - Scheduled Artomobilia planning meeting
- Video:
 - Reconnecting Carmel:
 - Participated on conference call to discuss list, task force and next steps
 - Continue to update plan outline
 - Midtown re-entry ideas planning
 - Carmel Cares photos display on screen
- General:
 - Compiled City wide Daily Reports
 - Daily CRED/Mayor Staff Virtual Meeting
 - Continued updates to website (COVID related and general)
 - Bike parking plan for Farmer's Market
 - Continued work on Carmel Business Database/Spreadsheet
 - Delivered donated bottles of hand sanitizer from Mansfield King to City Hall
 - Continued work on mask and hand sanitizer orders
 - Hand Sanitizers are on order – total of 5,000 (4,000 1 oz. bottles and 1,000 credit card spray)
- Face Masks are on order – total 2,500
- Budget
 - PO's for mask and hand sanitizer orders
 - Continue budget sheet updates
 - Fifth Third card claim updates

Department of Community Services

- Today in DOCS there are 11 building inspections scheduled - 2 commercial and 9 residential.
- Forestry has planted and staked 100% of spring tree order; staff is pruning and watering as needed
- Tree ring mulching contract stands at 90% completion, work is being inspected by staff to ensure completions is to City standards

- Forestry staff is monitoring commercial landscape areas for topping, volcano mulching and talking to contractors as needed
- At last evening's Plan Commission meeting, the Kirk C-2 Rezone passed favorably and is headed to City Council. The Commission also approved the Heartland Distillery expansion; a building addition to Porkopolis BBQ on Michigan Road. Both Jackson's Grant PUD and Extra Space Storage were assigned to the Commercial Committee for further review.

Engineering

- On Thursday the Engineering Department performed 22 inspections on private development projects.
- The Department also responded to five service requests, one being related to utility work within the right of way and four drainage concerns.
- Five new right-of-way permits were issued along with six right of way inspections of existing permits.

Fire Department

- No update today.

Information & Technology (ICS)

- The GIS group has been working on water meters, geocoding, training, addressing updates, system's work, and continued work on existing projects.
- The Network & Comm's group has been working on public safety communications, fiber locates, vendor access to fiber conduit, Utilities site connectivity, and continued work on existing projects.
- The Systems group has been working on database upgrades, new ticketing system, continued work on debugging insurance app', continued work on addressing custom written app's, continuing to setup new hardware, working with user's issues, and continued work on existing projects.

Legal Department

- Yesterday my department performed legal research, discussed litigation and settlement options
- Addressed utilities and telecommunications issues
- Attended a legal seminar
- Reviewed several record requests, reviewed and signed record request responses
- Drafted a temporary easement
- Drafted two ordinances, discussed a utilities assistance program, advised Mayor and Department Directors, and addressed e-mails and calls.

Human Resources

- No report today.

Office of the Controller

- The Controller's Office is setting up a new fund per the SBOA called 264 CARES Provider Relief Fund for CFD receipts related to relief stimulus amounts. Billing entities who received Medicare fee-for-service (FFS) reimbursements in 2019 are eligible for this initial rapid distribution.

Parks Department

- The Monon Greenway remains open, expect for the center section between Main Street and Gradle Drive, which is closed
 - Closely monitoring traffic on the north and south segments of the Monon Greenway that remain open.
 - Trail usage rebounded on Thursday was minimal with the inclement weather.
 - Residents are encouraged to avoid use of the Monon Greenway when busy, consider visiting the trails within our parks as an alternative, and to always maintain physical distancing.
- Parks remain open, with the exception of playgrounds and restrooms.
 - The Monon Community Center, Central Park Dog Park, Central Park Skate Park remain closed until further notice.
 - All CCPR programs and volunteer activities have been canceled through Memorial Day (5/25/2020).
- The online program guide has been updated to reflect the most current cancellations and adjustments due to Covid-19.
- Registration for summer programs will not open until 5/4/2020 at the earliest.
- Continuing to prepare and post virtual programs for #CarmelCares initiative in coordination with City, Carmel Clay Schools, and other local entities.
- Beginning coordination with advisory panel of doctors to help review operation plans for phased reopening of CCPR facilities and programs.

Police Department

- CPD conducted 192 school, park, business checks and had several officers dedicated to Monon Greenway patrol.
- No complaints of people gathering.
- Reminder that all Carmel Clay Schools properties are closed, including athletic fields and playgrounds.

Street Department

- Today duties for the Street Dept. crews are:
 - Patching
 - sweeping
 - Cleaning filters on fountain's and inspecting for issues
 - Painting bollards at IDC garage
 - Water sod and empty trash cans
 - Watering flowers
 - Daily Claims
 - Daily Zoom call with all managers
- Yesterday the Street Dept. did:
 - 36 Line Locates
 - 21 Phone Calls
 - 1 My Carmel App request for service
 - 2 service requests closed
 - 9 New Work Orders
 - 9 Work Orders closed
 - Processed Daily Claims to pay vendors

Utilities

- Water productions remains steady and up in the 3 to 5 percent range from last year at this time.
- Our water line projects continue to be moving along well. We continue to get positive feedback from residents in Home Place area.
- Preliminary site work has started for the solar project. Panels will be arriving in about two weeks.