

DAILY UPDATE – Wednesday, April 29, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- After 2 days of allowing single rider carts, we had to put some measures into place so that players did not congregate in the parking lot before and after rounds. Our GPS system allows us to block the parking lot availability to golf carts.
- On the course, it appears as though players are actually staying further away from each other as they drive to their golf shots.
- All outside employees are wearing masks provided by PJs alterations and hand sanitizer is being provided by the street department for employees and customers.

Community Relations and Economic Development

- Media Inquiries/Responses:
 - WISH TV media inquiry
- Releases:
 - Continue drafting Meet Me on Main release
 - Finalizing draft of Feed the Frontlines update release
- All Things Carmel
 - Finalizing documents and getting signatures for transfer of store to Promote Carmel
 - Issued press release on Carmel Cares shirts and scored a big hit on FOX-59 news
- Carmel Cares:
 - #CarmelCares Group Members: 2415, Carmel Cares FB Page Followers: 1783, Likes (both pages: 1584)
 - Carmel Cares team conference call
- Feed the Frontlines:
 - Restaurant schedule booked through May 5th
 - Continue efforts as normal
 - Finalizing press release updated contributions and restaurants
- Ads and Marketing:
 - Coordination of more Current ads
 - Discussed content of 2 page spread
 - Meet Me on Main virtual event Ad
 - Work on Brews and Barrels Brochure project

- Events:
 - Brief Art of Wine and Artomobilia virtual meeting
 - MMOM prerecord session (Indiana Artisan) and Adam Grubb Media
- Reconnecting Carmel:
 - Continue to update plan outline
 - Hamilton County Tourism PR Meeting regarding action plan
 - Attended virtual meeting to discuss Reconnecting Carmel plan and reviewed best practices
 - Task force meeting
- General:
 - Compiled City wide Daily Reports
 - Daily CRED/Mayor Staff Virtual Meeting
 - Continued updates to website (COVID related and general)
 - Headline links
 - Continued updates to business contact list
 - Working on 46280 letter draft
 - Discussed publications and new staff assignments
 - Internal Meeting
 - Begin training new staff member on Mailchimp
 - E-newsletters
 - Print newsletter
 - Finalized, input and submitted Fifth Third expense report claims

Department of Community Services

- Today in DOCS there are 13 building inspections scheduled - 1 commercial, 1 institutional and 11 residential.
- This week we have five new BZA submittals, four variance applications and one special use.
- Planning staff is preparing for Plan Commission committee meetings next Tuesday and Thursday.
- The "Carmelspeaks.org" web domain is now active, as of yesterday. DOCS staff has yet to populate or begin to customize the site, but a kick-off meeting will be this Thursday with the company. Thanks to Timothy Renick and Jon Oberlander for getting this approved and arranged so quickly with the People Speaks web portal. More to come soon.

Engineering

- The Engineering Department has seen an uptick in construction activity this week with not only our own infrastructure improvement projects but also with private development projects.

- On Tuesday staff performed 17 private development inspections and responded to one new service request.
- Four new right of way permit were issued and five inspections of existing right of way permits were completed.

Fire Department

- Attached above is the information for Hamilton County for Covid-19. This chart was put together by Chief Gugel. Data came from the State of Indiana Board of Health. Interesting, the surge for 50-59 appears to have peaked. The population from 80-89 seems to have just peaked and (hopefully) is now coming down.
- CFD run information for April 27 and 28
- Total runs: 13 and 19
- Fire calls: 3 and 6
- EMS: 10 (0 difficulty breathing, 3 sick person) and 13 (2 diff, 2 sick)

Information & Technology (ICS)

- The GIS group has been working on 46280 zip code update, water meters, trail updates, addressing updates, system's work, and continued work on existing projects.
- The Network & Comm's group has been working on vendor fiber pull, mobile device setup for EMS, new network connections, City access control system user setup, public safety communications, fiber locates, and continued work on existing projects.
- The Systems group has been working on systems work, new ticketing system, continued work on debugging insurance app', continued work on addressing custom written app's, continuing to setup new hardware, working with user's issues, and continued work on existing projects.

Legal Department

- Yesterday, my department revised Agreed Judgments, responded to subpoenas, and addressed several employment matters
- Reviewed tort claims, addressed telecommunications and utilities issues.
- Reviewed several record requests, reviewed and signed record request responses.
- Drafted an ordinance for Engineering, researched several issues, revised a letter for the Mayor
- Addressed an ADA matter, drafted a second ordinance and resolution
- Advised the Mayor and Department Directors, and responded to emails and calls.

Human Resources

- We have now completed 1,680 coronavirus tests. We had a new positive in the Fire Department last night.
- We currently have three people out, one from Utilities and two from Fire. All others have returned to work.
- I found there were 6 people who tested positive before we began our program with Aria (and 4 who tested positive both before and after). With these six and the one new person overnight we have a total of 20 full-time employees who have tested positive. Our percentage of employees who tested positive now stands at 3.38%.
- The invoice for week 4 of testing is \$63,000. The total for the first four weeks is \$229,050.

Office of the Controller

- The Controller's Office initiated and attended the SBOA Entrance Conference call.

Parks Department

- The Monon Greenway remains open, expect for the center section between Main Street and Gradle Drive,
 - Closely monitoring traffic on the north and south segments of the Monon Greenway that remain open.
 - Both the north and south trailheads witnessed approximately 2,100 users, consistent with traffic from the previous day. Visitation remains highest between 2:30 pm and 6:30 pm, but the counters indicate traffic was more distributed throughout the day, instead of a witnessing a distinctively higher peak, as has been the historical pattern.
 - There was a significant uptick in usage on the closed section, especially around City Center, with 300 users counted. Peak use was at 12:30 pm. It is potential that the variance is due to construction activity around the hotel.
 - Residents are encouraged to avoid use of the Monon Greenway when busy, consider visiting the trails within our parks as an alternative, and to always maintain physical distancing.
- Parks remain open, with the exception of playgrounds and restrooms.
 - The Monon Community Center, Central Park Dog Park, Central Park Skate Park remain closed until further notice.
 - All CCPR programs and volunteer activities have been canceled through Memorial Day (5/25/2020).
 - The online program guide has been updated to reflect the most current cancellations and adjustments due to Covid-19.
- Registration for summer programs will not open until 5/4/2020 at the earliest.

- Continuing to prepare and post virtual programs for #CarmelCares initiative in coordination with City, Carmel Clay Schools, and other local entities.
- Finalizing the resumption of operations plan for review by a panel of medical experts. The plan will be shared with the panel on Friday.

Police Department

- CPD conducted 185 school, park, business checks and had officers dedicated to Monon bicycle patrol.
- Officers responded to two complaints regarding people gathering and social distancing. Both groups dispersed upon CPD arrival.
- Officers responded to two calls regarding people experiencing mental health crises. Both people were taken to hospitals for immediate health detentions.

Street Department

- Today duties:
 - Pull concrete forms and replace dirt and grass and working on service request
 - First day to start making our own Hand Sanitizer
 - Picking up trash on 31 so we can mow
 - Watering flowers adding fertilizer
 - Clean filters on fountains
 - Daily Claims
 - Daily Zoom call with all managers
- Yesterday:
 - 52 Line Locates
 - 25 Phone Calls
 - 1 new Service Request
 - 3 service requests closed
 - 8 New Work Orders
 - 9 Work Orders closed
 - Processed Daily Claims to pay vendors

Utilities

- Republic informed us today that they will start their bulk pick up service again next Monday.
- System water production remains consistently up in the 5 to 7% range. This will vary day to day, but there has not been any day over the last month that we came close to going below what we saw last year during the same time period.
- I have attached a summary of our research to test for COVID in wastewater. The analysis shows the possibilities, but also the challenges with trying to determine how many people are infected. The bottom line is that the testing for COVID

started in February, so while promising it is not there yet as a fully reliable method. We will continue to monitor the research.