

DAILY UPDATE – Friday, May 22, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- No update today.

Community Relations and Economic Development

- Releases:
 - Issued Monon and Midtown opening release
- Carmel Cares:
 - #CarmelCares Group Members: 2,542. Carmel Cares FB Page Followers: 1,851. Likes (both pages: 1,622)
 - Posting and monitoring of Facebook pages (daily)
- All Things Carmel:
 - Working with insurance issues
 - Apple Square issues
 - Online shopping updates
- Advertising:
 - Started art direction for Current ad spread
- Events:
 - Met regarding future of events
 - Planning for Movies and Midday at Midtown
- COVID-19 or Special Projects:
 - Teams meeting regarding opening City Hall
 - Reviewed power point for Music and Film Festival
 - Met regarding stage wrap
 - Continued work on Vendor Pledge
- Signage:
 - Ordered additional Wearing is Caring signs
 - Continued to work on wraps for larger hand sanitizing stations
 - Hand sanitizer request from small business
 - Researched unemployment specifics for Mayor
- General:
 - Carmel TV and Youtube page management
 - CRED staff meeting
 - Nextdoor, Facebook page monitoring (daily)
 - Compiled City wide Daily Reports (daily)
 - Website Updates/Management (daily)

- Adding news links as we get them (daily)
- Teams meeting regarding contract with Ice Skadium for managing Ice at Carter Green
- Reviewed and edited e-newsletter
- Continued work on printed newsletter
- Finalized budget updates in spreadsheets for internal meeting
- Input expense tracking
- Update 854 & 923 Fund sheets
- Review notes/additions from last meeting
- Attended Hamilton County EDC Board meeting

Department of Community Services

- No update today.

Engineering

- Engineering Department received 3 negative COVID test results back on Thursday so the Department remains healthy.
- On Thursday, 13 private development inspections were performed and 1 new service request was received.
- 6 new right of way permits were issued and 12 inspections of active right of way permits were completed.
- Construction crews are prepared for the opening of Monon Blvd between West Walnut and Elm Streets on Friday as well as the reopening of Carmel Drive and Range Line Road.

Fire Department

- No update today

Information & Technology (ICS)

- The ICS GIS group has been working on trail updates, system training, image server, fiber location mapping, and continued work on existing projects.
- The ICS Network & Comm's group has been working on technical conversations with Parks, phone setups, AV system setup, tower site work, City fiber project, fiber locates, and continued work on existing projects.
- The ICS Systems group has been working on the email system, certificate project, continued work on debugging insurance app', continuing to setup new hardware, working with user's issues, and continued work on existing projects.

Legal Department

- No report today.

Human Resources

- Staff met yesterday with IT to finalize our new open enrollment program, which we will use this fall. IT is no longer supporting the old Access-based program.
- I've been working on maintenance of the FFCRA leave and PCR testing programs and on development of re-opening policies and the antibody testing program.
- My staff is healthy and in good spirits.

Office of the Controller

- No update today.

Parks Department

- Carmel Clay Parks & Recreation has been working diligently to begin opening some of our facilities on Memorial Day weekend, as permitted by the Governor's Back on Track Indiana plan and his most recent Executive Order 20-28 issued on Thursday (5/21/2020). Following is a highlight of what is opening this weekend:
- All sections of the Monon Greenway will be open by noon on Friday (5/22/2020)
 - Residents are encouraged to avoid use of the Monon Greenway when busy, consider visiting the trails within our parks as an alternative, and to always maintain physical distancing
 - Hand sanitizer stations have been placed along Monon Boulevard and within Midtown Plaza
 - Trailhead restrooms have been sanitized and will open on Friday (5/22/2020)
- Parks and open spaces are open, with some amenities remaining closed
 - Playgrounds and splash pads remain closed until further notice per Indiana Executive Order 20-28
 - Central Park skate park will open on Friday (5/22/2020)
 - Central Park dog park will partially open on Friday (5/22/2020), with the large grass section remaining closed due to wet conditions
 - Restrooms have been sanitized and will open on Friday (5/22/2020) in the following locations:
 - Central Park (dog park & east woods latrine); Westermeier Commons restrooms remain closed
 - Hazel Landing Park (portable toilet and hand washing station)
 - Meadowlark Park (portable toilet and hand washing station)
 - West Park (core area); Jill Perelman Pavilion restrooms remain closed
 - Restrooms that support playgrounds remain closed
- The Monon Community Center will open on Sunday (5/24/2020) for current members and by reservation only

- Reservations are available for up to one week in advance. Through the end of day Thursday, members have made 2,759 reservations. The 11 am time slot for Sunday (5/24/2020) is full and most of the lap pool times have been reserved for the first week.
- The gymnasium, track, activity pool, and KidZone remain closed
- Members may elect to suspend their pass until 6/14/2020 or 7/4/2020 if they are not comfortable resuming their workouts or the amenities they most frequently use remain closed. Membership Billing Suspension Form must be submitted to continue to defer payments. To date, 432 members have elected to suspend their passes.
- MCC will be available for use by members only through 7/4/2020.
- A snapshot of CCPR's resumption of operations plan is available at carmelclayparks.com.
- The full resumption of operations plan and other COVID-19 related updates are available on CCPR's website in the COVID-19 Information section.

Police Department

- Officers conducted 122 directed patrols and security checks of schools, parks, and businesses.
- Officers arrested a subject for possession of marijuana as a result of a traffic stop for exceeding the posted speed limit.
- Officers arrested a juvenile for battery.

Street Department

- Today duties:
 - Sweeping
 - Patching
 - Move furniture back to the Monon Plaza, Sophia Square and opening the Monon.
 - Make hand sanitizer
 - Trash and recycling cans emptied around town
 - Water hanging baskets adding fertilizer
 - Clean filters on fountains
- Daily Claims
- Daily Zoom call with all managers
- Yesterday:
 - 46 Line Locates
 - 8 Phone Calls
 - 8 new Service Request
 - 3 service request closed
 - 6 New Work Orders
 - 3 Work Orders closed

- Processed Daily Claims to pay vendors

Utilities

- Still no report from Biobot.
- Restoration efforts in the College/Home Place area ramp up next Tuesday. This includes regrading, re-seeding and pavement restoration where it is needed.