

## **DAILY UPDATE – June 8, 2020**

### **CITY DEPARTMENT UPDATES**

#### **Brookshire Golf Club**

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#### **Community Relations and Economic Development**

- Releases:
  - Drafting fireworks release
    - Communication with Engineering department for location of fireworks map
  - Begin draft of Shop Healthy Pledge release
- Media Inquiries and Responses:
  - None to report today
- Carmel Cares/COVID-19:
  - Shop Healthy Pledge
    - Work on Laserfiche Pledge form for Shop Healthy
  - Finalizing Vehicle decals
  - Carmel Cares FB monitoring and updates
    - 1,629 people like, 1,868 people follow, 2562 members
- Special Projects:
  - Mobile Stage
    - Communication regarding repair and updated design for stage wrap
  - Design for Midtown additional ping pong table wrap on new south end
  - Discuss TiF and Roundabout study agreement
  - Virtual fireworks planning meeting
  - Preparation for A&DD website redesign
- Advertising/Signage:
  - Continued work on KIT magazine ad on Carmel Cares
  - Continued work on Travel IN Gallery Guide
- Events:
  - Laserfiche (and Survey Monkey) form for residents re: 2020 events
  - Selection of movies for Movies at Midtown
  - Continued self-guided Conquer the CAB – ended June 7
  - MMOM
    - Premiere 5 videos
    - Premiere 5 recordings
    - Boost events
    - Reach out to Facebook live segments, confirm
    - Saturday, June 13 Facebook live event
  - Gift cards for Who's Behind the Mask and MMOM
  - Meeting with Event team regarding community survey, and future 2020 events

- Carmel on Canvas
  - How to implement a social distancing event
  - Work on to-do list from Thursday, June 4 meeting
- General:
  - Carmel TV and YouTube page management
  - CRED staff meeting and Director's meeting
  - Nextdoor, Facebook and other social media page monitoring (daily)
  - Compiled City-wide Daily Reports (daily)
  - Website Updates/Management (daily)
    - Adding news links as we get them (daily)
  - Continued work on Google Analytics
  - Continued work on updating email distribution lists. Discuss updates to newsletter distribution list.
  - Continued work on E-newsletter and Printed Spring 2020 newsletter
  - Ice at Carter Green budget follow up

### **Department of Community Services**

- 23 building inspections scheduled – 5 commercial, 1 institutional and 17 residential
- DOCS Permit/construction activity for Memorial Day week, 6/1- 6/5:
  - Conducted 100 construction inspections: (18 commercial, 4 institutional, 78 residential)
  - Performed 37 new Plan reviews
  - Issued 3 commercial building permits
  - Issued 23 residential building permits, including 7 new houses
  - Issued 2 fence permits
  - Issued 3 sign permits
  - Docketed 2 new BZA petitions
  - Docketed 2 new PC applications
- There are no Plan Commission or BZA meetings this week
- Council Land Use Committee meets on Wednesday, June 10

### **Engineering**

- The Engineering Department remains healthy and working at full strength
- During the week the Department performed 62 private development inspections and received 19 new service requests
- A total of 36 new right of way permits were also issued
- Plan review continues to remain busy with several larger projects moving forward while we work on completing review for the township parks projects that are ready to go to construction

### **Fire Department**

- No report today.

## **Information and Technology**

- The ICS Dep't has 14 FTE and 1 PTE
  - 6 FTE employees are working from home
  - 1 PTE employee is working from vehicles
  - No reports of sickness at this time
- The ICS GIS group has been working on CFD analysis initiative, system training, water meter project, new addressing, and continued work on existing projects
- The ICS Network & Comm's group has been working on AV system maintenance, camera adjustments, network wiring, bridge, public safety communications, radio work, fiber project, fiber locates, and continued work on existing projects
- The ICS Systems group has been working on email journal project, new app' testing, certificate project, systems work, continuing to setup new hardware, working with user's issues, and continued work on existing projects

## **Legal Department**

- Reviewed court notices, sewer relocation agreements, subpoenas, fiber agreements and Zayo agreements
- Addressed record requests
- Presented at IMLA virtual seminar
- Advised the Mayor and Department Directors
- Addressed calls and emails

## **Human Resources**

- We passed the 4000 mark with viral tests this weekend
  - There have been no new positives for 26 days
- AHN completed 110 antibody tests on Thursday and 103 on Friday
  - From Thursday we had 5 confirmed positives—all people we already knew had COVID-19 in the past
  - If initial reports are any indication, we are not going to find a pattern of widespread infection
  - I will continue to monitor results as they are released.
- We are working on written plans for City Hall to re-open to employees soon.

## **Office of the Controller**

- No report today.

## **Parks Department**

- Monon Community Center
  - Open for members only by reservation
- The Waterpark
  - Closed per Indiana Executive Order 20-28
  - Anticipate opening June 14<sup>th</sup> or when Hamilton County enters Stage 4 of the state's reopening plan at a significantly reduced capacity of 650 guests

- Facility will be open from noon to 7 pm for MCC members, season pass holders, and Carmel/Clay Township residents only
- MCC members and season pass holders provided opportunity for advance entry beginning at 11 am daily
- Once Hamilton County enters Stage 5 of the state’s reopening plan and all capacity limits are lifted, facility will be available to all individuals regardless of residence
- Central Dog Park
  - This membership-based facility is open
- Parks & Trails
  - Carey Grove Park & Flowing Well Park are closed due to construction
  - All other parks, greenways & trails are open
- Playgrounds & Splashpads
  - Closed per Indiana Executive Order 20-28
- Restrooms
  - Open in the following parks:
    - Central Park (Monon Greenway trailhead, dog park & east woods latrine); Westermeier Commons restrooms remain closed
    - Hazel Landing Park (portable toilet & hand washing station)
    - Meadowlark Park (portable toilet & hand washing station)
    - West Park (core area); Jill Perelman Pavilion restrooms remain closed
  - Restrooms that support playgrounds remain closed
- Water fountains
  - Closed in compliance with CDC and Indiana State Department of Health (ISDH) guidelines
- A snapshot of CCPR’s resumption of operations plan is available at [carmelclayparks.com](http://carmelclayparks.com)
  - The full resumption of operations plan and other COVID-19 related updates are available on CCPR’s website in the COVID-19 Information section
- The following are attendance figures or registration numbers for the past week:
  - Monon Community Center:
    - All members are required to reserve a 1.5 hour time slot to help reduce attendance and provide the ability for contact tracing in the event a member or employee is diagnosed with COVID-19. Members may make reservations up to 48 hours in advance.
    - Following are attendance figures for the week:
      - Total No-Shows: 413
      - Failure Rate: 13%
      - Total Attendance for the Week of 5/24: 2,781

<b>Week of 5/31</b>	<b>Available Spots</b>	<b>Total Reservations</b>	<b>% of Spots Taken</b>
Fitness Center	3,010	2,311	77%

Group Fitness Classes	258	246	95%
Lap Swimming	798	637	80%
Total	4,066	3,194	79%

○ Summer Camp Series:

- Summer camps began on 6/1/2020 at a significantly reduced capacity. In compliance with Indiana Executive Order 20-28, as well as CDC and ISDH guidelines, the structure of camps have been adjusted to both minimize the number of kids per camp group and reduce opportunities contact between campers and staff in other groups.
- Following is a summary of registration per week for the 9-week program as of 6/7/2020. Numbers in bold are actual numbers attended for the week.

Week of	Children Enrolled	Remaining Spots	% of Spots Taken
06/01/2020	<b>250</b>	<b>50</b>	<b>83%</b>
06/08/2020	258	42	86%
06/15/2020	269	31	90%
06/22/2020	244	56	81%
06/29/2020	267	33	89%
07/06/2020	287	13	96%
07/13/2020	300	0	100%
07/20/2020	298	2	99%
07/27/2020	296	4	99%

○ Parks and Natural Resources:

- Following is a recap of the volume of trash, recycling materials, and dog waste collected for the week as part of routine maintenance operations. Numbers exclude collections from the Monon Community Center, Jill Perelman Pavilion, and Wilfong Pavilion.

Date	Trash Bags Removed	Recycle Bags Removed	Dog Pot Station Emptied
05/31/2020	67	27	9
06/01/2020	34	14	1
06/02/2020	26	10	5
06/03/2020	16	4	6
06/04/2020	19	10	11
06/05/2020	14	4	3
06/06/2020	44	27	6
<b>Week Total</b>	<b>220</b>	<b>96</b>	<b>41</b>

## **Police Department**

- CPD had officers dedicated to the Monon Trail on foot and bicycle patrol
- Officers provided security and traffic control for three protests over the weekend in the Arts and Design District
  - There were up to 150 protesters at each event
  - There were no issues to report.
- Officers responded a report of a person in mental/emotional crisis
  - He was taken to the hospital on an immediate health detention for an evaluation
- A BMW that was stolen from Carmel was located in Chicago, IL by Chicago PD
  - Suspect information was not available.
- Officers responded a report of a person in mental/emotional crisis
  - She was taken to the hospital on an immediate health detention for an evaluation
- Officers investigated an attempted burglary
  - Investigation is ongoing
- Officers arrested one male subject for battery after he struck another male in the head in Midtown Plaza
  - He was taken to the Hamilton County Jail
- Several lanes of eastbound I-465 were blocked on Friday due to a single vehicle crash
  - Minor injuries were reported

## **Street Department**

- The possible COVID exposure came back negative so the crew is back today in force
- Today's duties for the Street Dept. crews are:
  1. Sweeping
  2. Patching
  3. Replacing pavers around Carter Green
  4. Picking up trash on mains
  5. Replacing two dead trees on City Center planters
  6. Spraying weeds around town and trees
  7. Working on pipe repair work orders
  8. Inspections with milling and paving contractor
  9. Watering flowers and adding fertilizer
  10. Working on open streetlight/street sign work orders
  11. Trash and recycling cans emptied around town and removing gum from sidewalks
  12. Cleaning fountain filters
  13. Daily claims
  14. Zoom meetings with managers as needed

- Yesterday the Street Dept. did:
  1. 53 line locates
  2. 43 phone calls
  3. 2 My Carmel App requests for service
  4. 2 new service requests
  5. 7 service requests closed
  6. 16 new work orders
  7. 11 work orders closed
  8. Processed daily claims to pay vendors

### **Utilities**

- The Household Hazardous Waste site opening last Friday went well with 35 residents dropping off material
  - Saturday was moderately busy with 40 drop offs recorded
  - Opening quietly worked out well, and we expect participation to continue to increase this week
- Water production increased from 10.5 million gallons per day to 12.5 million on Saturday, and then 14.7 million on Sunday
  - This is slightly above what we expected and indicates that sprinkling season is on
- No new health issues to report, everyone is healthy