

DAILY UPDATE – Monday, July 20, 2020

CITY DEPARTMENT UPDATES

Brookshire Golf Club

- None to report

Community Relations and Economic Development

- Releases:
 - None to report
- Media Inquiries and Responses:
 - None to report
- Carmel Cares/COVID-19:
 - Carmel Cares FB page monitoring and updates
 - 1,652 likes, 1,899 followers, 2.629 group members
- Special Projects:
 - Work on letter of support for Music and Film Festival
 - Correspondence with Executive Director of Music and Film Festival re: info needed for NEA grant
 - Discussion re: Kuaba Gallery sculptures
- Advertising/Signage:
 - Confirmed with Current we would not need ad for 8/1 Music on the Monon
 - Meet with AGP – new video projects discussion
 - Kit Magazine meeting
- Events:
 - Brief email discussion re: Brews and Barrels Brochure Launch
- General:
 - Carmel TV and YouTube page management
 - CRED staff meeting
 - Weekly Director's Update meeting
 - Nextdoor, Facebook, LinkedIn, Instagram social media page monitoring and updates (daily)
 - Compile City wide Daily Reports
 - Website Updates/Management (daily)
 - Newsletter
 - ISSUED E-newsletter
 - Editing Print Newsletter
 - Economic Development
 - Worked on Economic Development tracking sheet
 - Obtained business information from IEDC incentive forms and tax abatement requests
 - Miscellaneous tasks and admin items
 - Meeting coordination
 - Basecamp updates

- Correspondence with ICS re: computer and phone set up for City Hall office
- Computer set up in District office
- Checked Laserfiche for fully executed Rollfast amendment; saved to Shared files
- Budget
 - Budget Meeting (internal)
 - Reviewed 2020 budget sheets for status on various line items
 - Discussed 2021 budget planning items
 - Phone call (internal) re: sponsorship and grant items
- Ice Rink
 - Updates notes in calendar re: appropriation request for Nancy's use at 7/20 Council meeting

Department of Community Services

- 17 building inspections scheduled – 1 commercial and 16 residential
- DOCS Permit/construction activity for the week of July 6:
 - Conducted 124 building inspections: (16 commercial, 2 institutional, 106 residential)
 - Performed 53 plan reviews (2 commercial plans, 9 fences, 23 residential plans)
 - Issued a total of 34 building permits, including:
 - 8 commercial building permits (1 new structure)
 - 25 residential building permits (4 new houses)
 - 1 Temporary Use permit (model home)
 - Issued 5 sign permits
 - Docketed 1 new BZA Petition
 - Docketed 1 new Secondary Plat application
- There are two (2) Rezone petitions on this evening's City Council Agenda:
 - Z-653-20; Jackson Grant Village PUD
 - Z-654-20; 146th and Monon PUD
- Tomorrow is the regular meeting of the Carmel Plan Commission, with two (2) Public Hearing Items;
 - **[Docket No. PZ-2020-00069 \(PUD\): Ambleside Point PUD Rezone](#)**
 - A PUD rezone to allow a new development on the Hoffman property, consisting of single-family detached and attached residential on 56.5 acres east of Towne Road at 2135 W 146th Street
 - **[Docket No. PZ-2020-00072 DP/ADLS: L'Etoile](#)**
 - A proposed 104,000 sq. ft. mixed-use building with first floor retail (4,519 sq. ft.), apartments (12 per floor/60 total) at 833 Main Street (former Cornerstone office building)

Engineering

- None to report

Fire Department

- None to report

Information and Technology

- The ICS Department has 14 FTE and 1 PTE
- 4 FTE employees are working from home
- No reports of illness at this time
- The ICS GIS group has been working on the authentication project, City addressing, fiber data, scripting and continued work on existing projects
- The ICS Network and Communications group has been working on Parks technology, phone system, cut phone lines at Station 44, shared calendar issues, new Court location, City AV system, new Courts location, access control system, fiber project, fiber locates and continued work on existing projects
- The ICS Systems group has been working on Parks technology, email system cleanup, department data migrations, custom application work, certificate project, working with user's issues, and continued work on existing projects

Legal Department

- Addressed a utilities issue
- Reviewed several record requests
- Reviewed and signed initial and supplemental record request responses
- Reviewed contracts
- Attended the Land Use Committee Meeting
- Addressed several discovery and case settlement matters
- Prepared for trials
- Responded to several emails and calls

Human Resources

- None to report

Office of the Controller

- None to report

Parks Department

- None to report

Police Department

- CPD had officers dedicated to the Monon Trail on foot and bicycle patrol
- Officers investigated a sexual battery
 - Investigation is ongoing

- Officers arrested a driver for OWI and Resisting Law Enforcement in the area of 106th and Delaware
- Officers arrested a person for intimidation after threatening their spouse during a domestic
- Officers arrested a driver for OWI near Main Street and Springmill Road
 - The driver crashed and was found to be intoxicated
- Officers received information that a handgun that was stolen from Carmel was located by Indianapolis Metro Police Department officers
- Officers assisted two people having mental/emotional crises
 - Both people were taken to the hospital for evaluation/treatment
- Officers arrested a person for Invasion of Privacy and Possession of THC following a single vehicle crash at 96th and Keystone Parkway
- Officers took a theft report in the area of Wembly Road and Gray Road
 - A package was taken from a porch
- Officers arrested a driver for OWI near 99th Street and Michigan Road
- Officers arrested a driver for OWI, Possession of Marijuana, Hit and Run, and Resisting Law Enforcement near the area of 116th Street and Illinois
 - The driver crashed their car and then left the area on foot
 - The driver then ran from officers
- Officers arrested a driver for OWI and Hit and Run near 116th Street and River Road
 - The driver struck several mailboxes and another car, then left the scene
 - The driver was later located and arrested

Street Department

- Today's duties for the Street Dept. crews are:
 1. Sweeping
 2. Patching
 3. Replacing bad pavers on City Center west of 3rd
 4. Seal coat walk bridge on Cherry Tree
 5. Inspector with milling and paving crews
 6. Tractor mowing around town
 7. Disinfecting public areas and restrooms
 8. Trash pick-up on 31
 9. Emptying trash and recycling cans
 10. Working on storm pipe repair work orders
 11. Watering flowers and adding fertilizer
 12. Working on irrigation issues at various locations
 13. Working on open streetlight/street sign work orders
 14. Cleaning fountain filters
 15. Daily claims
 16. Zoom meetings with managers as needed
- Yesterday the Street Dept. did:

1. 37 line locates
2. 18 phone calls
3. 0 My Carmel App requests for service
4. 6 new service requests
5. 3 service requests closed
6. 17 new work orders
7. 10 work orders closed
8. Processed daily claims to pay vendors

Utilities

- None to report