

# CARMEL HISTORIC PRESERVATION COMMISSION

## MICROSOFT TEAMS VIRTUAL MEETING

JANUARY 14, 2021 – 6:00 P.M.

### Agenda

#### **1. Call to Order**

Nick called the meeting to order at 6:04 pm.

#### **2. Roll Call**

Commissioners: Nick Davis, Fred Swift, Rosemary Dunkle, Sue Maki, Jess Lawhead

Staff: Mark Dollase, Joshua Biggs

#### **2. Approval of Minutes (12/10/2020)**

Nick asked for comments or edits. Sue motioned and Rosemary seconded. Motion approved 5-0  
Jess Lawhead introduced himself as a new member of the historic preservation commission.

#### **4. Hearing of Visitors**

None.

#### **5. Certificates of Appropriateness**

None.

#### **6. Financial Report**

a. Josh reported that the façade grant work at 10575 Hussey Lane has been completed and that he has inspected the work. He has submitted the claim to the city to have the owner reimbursed.

b. Josh provided an update on the 2021 budget, including the balance of the 2021 budget and the balance of the non-reverting fund.

Josh mentioned that the \$3,000 fee for RuskinArc (for administering the historic architecture survey) was paid out of the 2021 general fund and that the invoice was processed with the city.

Mark mentioned the \$7,500 Community Assistance Program (CAP) contract that Indiana Landmarks has with the Historic Preservation Commission. Mark's recommendation is to maintain the fee at \$7,500 for 2021.

Mark asked for a motion to approve the \$7,500 contract fee for 2021. Fred motioned to approve, and Rosemary seconded. Motion approved 5-0.

## **7. Old Business**

### **a. Survey update and supplemental fee**

Mark said that he thought the survey team, RQAW has finished windshield survey work in the city. Mark talked about the supplemental fee for additional survey work. He mentioned neighborhoods that will surveyed as part of the update: Eden Estates, Annally Downs, Home Place (narrowed down from 170 properties to approximately 35 properties). Instead of looking at all of Home Place, the suggestion was to focus on the commercial district/corridor around 106<sup>th</sup> & College.

Mark broke down some of the costs in the supplemental agreement.

Mark talked about the amendment in the preservation ordinance that stipulates that property owners need to be notified when their properties are added to the historic architecture survey. He also stated that \$12,700 is the new supplemental cost for RQAW to complete the survey (with funds to be withdrawn from the commission's non-reverting fund).

Sue moved to approve the \$12,700 supplemental fee to complete the survey. Fred seconded the motion. Motion approved 5-0.

Sue talked about combining the notification about the façade grant with notifying property owners regarding their properties being added to the historic architecture survey.

### **b. 2135 W. 146<sup>th</sup> St.**

Mark asked if Nick, Sue, and Fred would give their thoughts about their visit to the house site. Mark mentioned that he visited the property a couple times before and summarized his dealings with the property owner. Mark then gave some background about the property and talked about the demolition delay ordinance.

Nick, Fred, Sue, and Josh provided their feedback about the house.

**8. New Business**

None.

**9. Other Business**

None.

**10. Announcements**

None.

**11. Adjournment**

Josh said that City Hall will still be closed to Commission meetings in February.

Nick adjourned the meeting at 7:07 pm.



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Nick Davis, Carmel Historic Preservation  
Commission Chairperson



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Recording Secretary, Joshua Biggs