

2021 CARMEL PLAN COMMISSION CALENDAR

TIMELINE: FILING AND NOTICE DEADLINES, DISTRIBUTION DATES¹

PC MEETING DATES*: Third Tuesday	PUBLIC HEARING ITEMS & TAC FILING DEADLINES: 62 days prior to PC	TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**: Third Wednesday	PUBLIC NOTICE DEADLINE ² : 21 days prior	PACKET/FEE DEADLINE: Usually mailed 11 days prior, by noon	DEPARTMENT REPORTS: Mailed 5 days prior
January 19, 2021	November 18, 2020	December 16, 2020	December 29, 2020	January 08, 2021	January 14
February 16	December 16, 2020	January 20	January 26	February 05	February 11
March 16	January 13	February 17	February 23	March 05	March 11
April 20	February 17	March 17	March 30	April 09	April 15
May 18	March 17	April 21	April 27	May 07	May 13
June 15	April 14	May 19	May 25	June 04	June 10
July 20	May 19	June 16	June 29	July 09	July 15
August 17	June 16	July 21	July 27	August 06	August 12
September 21	July 21	August 18	August 31	September 10	September 16
October 19	August 18	September 15	September 28	October 08	October 14
November 16	September 15	October 20	October 26	November 05	<i>Wed, Nov 10</i>
December 21	October 20	November 17	November 30	December 10	December 16
January 18, 2022	November 17	December 15	December 28	January 07	January 13
February 15, 2022	December 15	January 19, 2022	January 25	February 04	February 10

2021 PLAN COMMISSION COMMITTEES CALENDAR

COMMERCIAL & RESIDENTIAL

TIMELINE: FILING DEADLINES & DISTRIBUTION DATES¹

MEETING DATES*: First Tuesday (usually)	COMMITTEE ONLY ITEMS - FILING DEADLINE: 25 days prior by 5 p.m.	PACKET/FEE DEADLINE: 11 days prior by noon	DEPARTMENT REPORTS: Mailed 5 days prior
January 05	December 11	<i>Wed, Dec 23</i>	December 31
February 02	January 08	January 22	January 28
March 02	February 05	February 19	February 25
<i>Tue, Mar 30</i>	March 05	March 19	March 25
May 04	April 07	April 21	<i>Wed, Apr 28</i>
June 01	May 07	May 21	May 27
July 06	June 11	June 25	July 01
August 03	July 09	July 23	July 29
September 07	August 13	August 27	September 02
October 05	September 10	September 24	September 30
November 02	October 06	October 20	<i>Wed, Oct 27</i>
December 07	November 12	<i>Wed, Nov 24</i>	December 02
Jan 04, 2022	December 10	<i>Wed, Dec 22</i>	December 30

¹All scheduled dates are subject to change or cancellation.

Additional Notes:

* The Plan Commission and its Committees meet at 6 PM. The above Committee dates are those that follow the Plan Commission meeting dates displayed on the top chart.

** Technical Advisory Committee (TAC) meets virtually the 3rd Wednesday of the month at 9 AM. The above TAC meeting dates are those that must be attended to proceed to the Plan Commission meeting displayed at the left of each row.

City Council meets the 1st and 3rd Monday of each month at 6 PM.

Board of Public Works & Safety meets the 1st and 3rd Wednesday of each month at 10 AM.

For additional information, contact the Dept. of Community Services at (317) 571-2417 or view www.carmeldocs.com.

= Non-standard date

CARMEL PLAN COMMISSION PUBLIC NOTICE REQUIREMENTS

The Commission requires the Petitioner to notify by **first class mail (with Certificate of Mailing)** all persons deemed by State Statute and the Commission to be Interested Parties as defined in the Rules of Procedure. Notice of all Public Hearings shall be published* or sent not less than **21 days** prior to the Public Hearing date (not including the date of the hearing). Also, a **Notice of Public Hearing sign** shall be placed on the subject property by the Petitioner. The parties designated in the Rules of Procedure will be the persons designated by the Commission as the party responsible for causing the notice to be published. As per the Amendment of Article VII, Section 3, Plan Commission Rules of Procedure: petitioners must publish notice of public hearings (legal ads) in The **Current in Carmel**, for purposes of consideration. (**However**, where the premises that would be rezoned by an amendment to the zone maps is located within or adjacent to a non-Carmel postal ZIP code, Staff may (also) direct that the *Current in Westfield*, *the Current in Zionsville*, or *the Indianapolis Star* be deemed to be a locality newspaper that circulates within the City.

The info below shall be included in both the published legal notice & notice of interested parties:

- (a) Docket number and the substance of the matter to be heard
- (b) The legal description of the subject real estate OR Tax ID Parcel number(s)
- (c) General location of site by address, intersection or other identifiable geographic characteristic
- (d) Name of the person, agency or entity initiating the matter to be heard
- (e) A general description of the Petitioner's request of approval
- (f) Date, time and place of the Public Hearing
- (g) Statement that the petition may be examined at the Office of the Plan Commission (Carmel Dept. of Community Services)
- (h) Statement that any person may offer verbal comments at the Public Hearing or may file written comments prior to or at the hearing
- (i) Any other information that may be required by law to be contained in such Public Notice

All meetings (unless otherwise noted) begin at 6:00 PM in the :

Council Chambers (or Caucus Rooms)
Carmel City Hall, 2nd Floor
One Civic Square, Carmel IN 46032

Written comments may be sent to:

Carmel Plan Commission
c/o Joe Shestak, Secretary
Carmel City Hall
One Civic Square
Carmel, IN 46032
Email: jshestak@carmel.in.gov

Files may be examined at:

Department of Community Services
Division of Planning & Zoning
Carmel City Hall, 3rd Floor
Carmel, IN 46032
phone: 317-571-2417

² Deadlines to the newspaper are 7 (or 2) days before this date, in order to be published on time. Please contact the specific newspaper (The Current and/or The Indianapolis Star) for their legal ad filing deadlines.